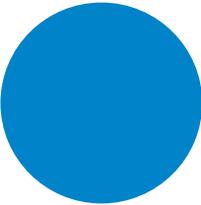


# Delivery date and time booking system



ERBACHER the food family



# LOGOWANIE DO STRONY

The invites will be sent to previously provided e-mail by the supplier.

As a result of this, mails will be sent from :

[platbricksnoreply@bertelsmann.de](mailto:platbricksnoreply@bertelsmann.de)

Two e-mails :

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# LOGOWANIE DO STRONY

## First e-mail:

Contains basic information about the delivery and a request to verify your email address.

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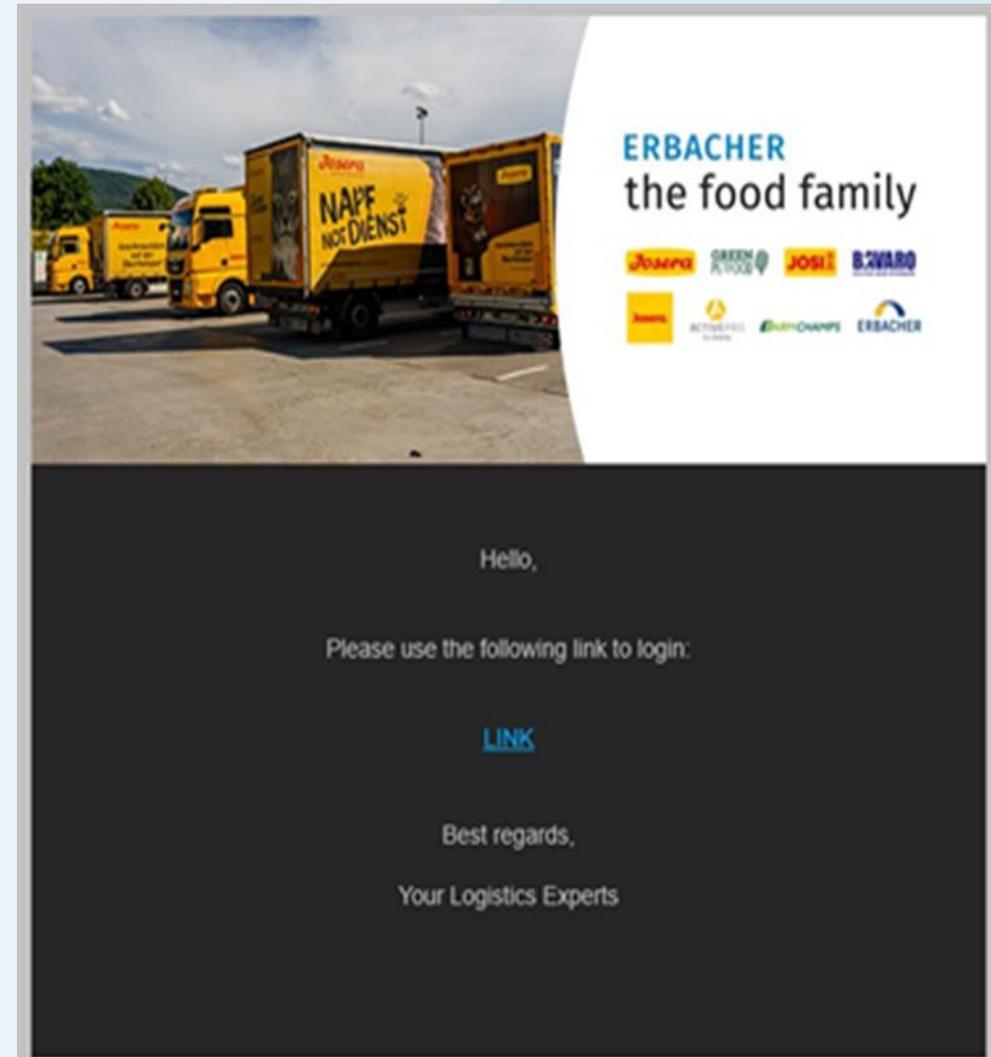


# LOGOWANIE DO STRONY

Second e-mail:

with link to PB system to 'Book time slot '

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# In case of problems

- Receiving emails

please check your SPAM box

- With opening the link

please check your organization's internal security

policy regarding opening links

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mail sender: [platbricksnoreply@bertelsmann.de](mailto:platbricksnoreply@bertelsmann.de)

# NOTIFICATION OF DELIVERIES

- Select the number of the consignment for which you wish to create an advice letter.
- Click on the icon 'Book Time Slot'

The operational language can be changed clicking the icon flag

The screenshot shows the 'Deliveries' dashboard in the platbricks system. The top navigation bar includes the platbricks logo, a search bar, and utility icons. The main content area features a sidebar with the ERBACHER logo and 'the food family' tagline. The dashboard title is 'Deliveries' with a breadcrumb trail 'Dashboard / Nowy Tomyśl / Deliveries'. A '+ Book Time Slot' button is highlighted with a red box. Below this are two dropdown menus for 'Select Delivery Type' (set to 'Inbound') and 'Select Time Booking Status'. A summary bar shows 'Completed 2', 'Pending 1', and 'Not relevant 0'. A table of deliveries is displayed with columns for 'Delivery', 'Document Number', 'Business Partner', 'Status', and 'Time Booking Slots'. The first row shows a delivery with document number '0181306283' (highlighted with a red box) and a status of 'Pending'. A blue arrow points to a flag icon in the top right corner of the dashboard.

Delivery	Document Number	Business Partner	Status	Time Booking Slots
<input checked="" type="checkbox"/>	0181306283		Pending	

# NOTIFICATION OF DELIVERIES

- After checking the delivery number and delivery item, proceed by clicking on 'Next'

platbricks Search (Ctrl+K)

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## Book time slot

Dashboard / Nowy Tomysí / Book time slot

1 Selected deliveries 2 Enter Booking Data 3 Select time slot 4 Check & confirm data

**Selected deliveries**

- ∨ Inbound 0181306283
  - ∨ Item: 00000000010000733, Gefügefett 2
    - Open Quantity: 24000 KGM

Next

# NOTIFICATION OF DELIVERIES

The data entered at the stage of 'book time slot' e.g. the driver's telephone number must match the telephone number of the driver present on the day of delivery, as all messages for the driver on the Yard will be sent in form of SMS), also the truck registration number should be up-to-date due to the process of identifying the vehicle at the entry and exit gate by means of the vehicle plate number. The driver will have an option to change above data during registration process.

platbricks Search (Ctrl+K) ERBACHER the food family

Book time slot  
Dashboard / Nowy Tomyśl / Book time slot

1 Selected deliveries 2 Enter Booking Data 3 Select time slot 4 Check & confirm data

Enter Booking Data

Driver name Jan Kowalski

Driver's phone number +48 123456789

Comment

Confirmation E-mail t.maciejkowicz@josera.pl

Supplier [Redacted]

Supplier's phone number +48 123456789

License plate truck STAG987

License plate trailer STAG987

Back Next

# NOTIFICATION OF DELIVERIES

The telephone number must contain only digits, without spaces or other characters.

123 456 789



123-456-789



123456789



The screenshot shows the 'Book time slot' form in the platbricks system. The form is divided into four steps: 1. Selected deliveries, 2. Enter Booking Data, 3. Select time slot, and 4. Check & confirm data. The 'Enter Booking Data' step is active. The form contains the following fields:

Field	Value
Driver name	Jan Kowalski
Driver's phone number	+48 123456789
Comment	
Confirmation E-mail*	t.maciejkowicz@joser.pl
Supplier	[Redacted]
Supplier's phone number	+48 123456789
License plate truck	STAG987
License plate trailer	STAG987

Buttons: Back, Next

# NOTIFICATION OF DELIVERIES

The car plate number must contain only letters and numbers, without spaces or other characters.

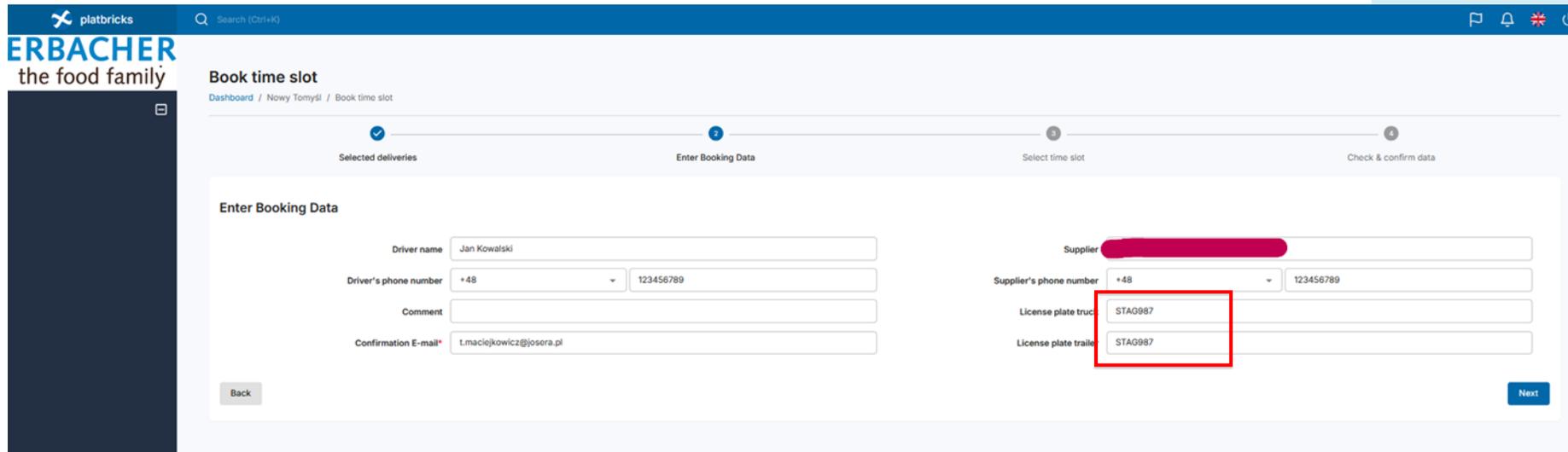
STAG 987



STAG-987



STAG987



The screenshot shows a web form titled "Book time slot" with a progress bar indicating the current step is "Enter Booking Data". The form contains several input fields:

- Driver name: Jan Kowalski
- Driver's phone number: +48 123456789
- Comment: (empty)
- Confirmation E-mail: t.maciejkowicz@joseira.pl
- Supplier: (redacted)
- Supplier's phone number: +48 123456789
- License plate trunc: STAG987 (highlighted with a red box)
- License plate trailer: STAG987

Buttons for "Back" and "Next" are visible at the bottom of the form.

# NOTIFICATION OF DELIVERIES

- Select date and time of delivery

The screenshot shows the 'Book time slot' page in the platbricks system. The page has a dark blue header with the platbricks logo and a search bar. Below the header, the ERBACHER logo and 'the food family' tagline are visible on the left. The main content area is titled 'Book time slot' and includes a breadcrumb trail: 'Dashboard / Nowy Tomysł / Book time slot'. A progress bar at the top indicates four steps: 'Selected deliveries' (completed), 'Enter Booking Data' (completed), 'Select time slot' (current step), and 'Check & confirm data'. Under 'Open Items', there is a section for 'Inbound 0181306283' with a checked item: 'Item: 000000000010000733, Geflügelfett 2' with an 'Open Quantity: 24000 KGM'. The 'Selected time slot' section provides a warning: 'You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.' It features input fields for 'Date' (18/02/2025), 'Start' (7:00), and 'End' (7:45), with a 'Duration: 45 minutes' label. A note states 'This time is displayed in UTC+01:00'. 'Back' and 'Next' buttons are located at the bottom of the form.

# NOTIFICATION OF DELIVERIES

- First select the date by clicking on the calendar icon

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### Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

**Open Items**

**Selected time slots**

Tuesday, 18/02/2025, 07:00

Inbound 0181306283

Item: 00000000010000733, Geflügelfett 2

Open Quantity: 24000 KGM

**Selected time slot**

You can only book your time slot from 13/02/2025 to 20/02/2025, as the delivery is planned for the 13/02/2025.

Date: 18/02/2025 Start: 7:45 End: 7:45 Duration: 45 minutes

February 2025

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Next

# NOTIFICATION OF DELIVERIES

- After selecting the date, choose the time by clicking on the icon with the drop-down list of time periods

platbricks

Search (Ctrl+K)

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### Book time slot

Dashboard / Nowy Tomysl / Book time slot

Selected deliveries    Enter Booking Data    **Select time slot**    Check & confirm data

**Open Items**

▼ Inbound 0181306283

▼  Item: 00000000010000733, Geflügefett 2

Open Quantity: 24000 KGM

**Selected time slot**

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

Date: 18/02/2025    Start: 7:00    End: 7:45    Duration: 45 minutes

This time is displayed in UTC+01:00

Back    Next

7:00  
7:10  
7:20  
7:30  
7:40  
7:50  
8:00

# NOTIFICATION OF DELIVERIES

- Click on the selected time

platbricks Search (Ctrl+K)

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### Book time slot

Dashboard / Nowy Tomysl / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

**Open Items**

▼ Inbound 0181306283

✓ Item: 000000000010000733, Geflügelfett 2  
Open Quantity: 24000 KGM

**Selected time slot**

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

Date: 18/02/2025 Start: 7:00 End: 7:45 Duration: 45 minutes

This time is displayed in UTC+01:00

Back Next

# NOTIFICATION OF DELIVERIES

- After selecting the date and time, click on the 'Next' icon

platbricks Search (Ctrl+K) [Icons]

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### Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries    Enter Booking Data    **Select time slot**    Check & confirm data

**Open Items**

- Inbound 0181306283
  - Item: 00000000010000733, Geflügelfett 2  
Open Quantity: 24000 KGM

**Selected time slot**

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

Date: 18/02/2025    Start: 7:00    End: 7:45    Duration: 45 minutes

This time is displayed in UTC+01:00

Back    **Next**

# NOTIFICATION OF DELIVERIES

The screen will display information about the selected time period.

- Confirm again by clicking on the 'Next' icon.
- or, if the booking is incorrect by clicking on the 'Bin' symbol, delete the booking and select the date and time again, confirming with the 'Next' icon

platbricks Search (Ctrl+K)

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### Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

**Open Items**

**Selected time slots**

✓ Tuesday, 18/02/2025, 07:00

▼ Inbound 0181306283

▼ Item: 00000000010000733, Geflügelfett 2  
Open Quantity: 24000 KGM

**Selected time slot**

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

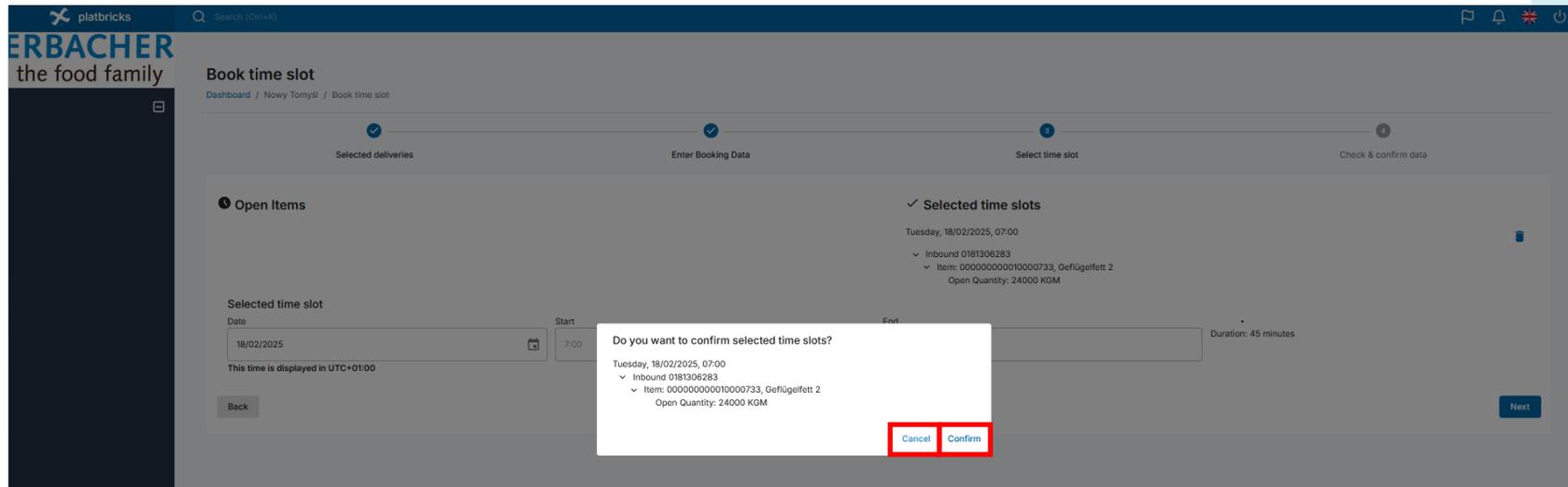
Date: 18/02/2025 Start: 7:00 End: 7:45 Duration: 45 minutes

This time is displayed in UTC+01:00

Back Next

# NOTIFICATION OF DELIVERIES

- After clicking on the 'Next' icon, a dialog box will appear with the final confirmation of the booking - clicking on the 'Confirm' icon will take you to the next window
- Clicking on the 'Cancel' icon returns you to the previous selection screen



# NOTIFICATION OF DELIVERIES

- We check all the data entered in the previous steps and can then validate the booking in the system by clicking on the 'Next' icon
- or return to previous windows by clicking on the 'Back' icon to make corrections

platbricks Search (Ctrl+K) [Utility Icons]

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### Book time slot

Dashboard / Nowy Tomyśl / Book time slot

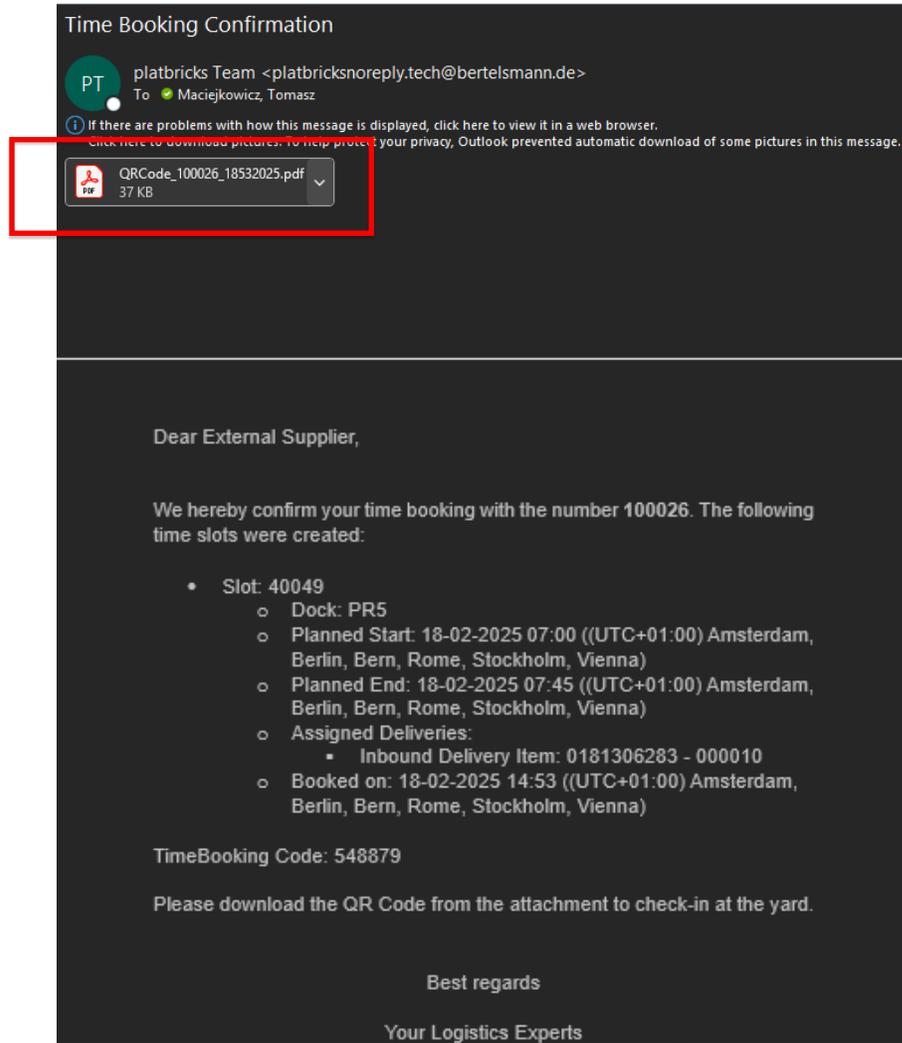
Selected deliveries ✓ Enter Booking Data ✓ Select time slot ✓ Check & confirm data ✕

#### Reserved Time Slots

Driver name	<input type="text" value="Jan Kowalski"/>	Supplier	<input type="text" value="REDACTED"/>
Driver's phone number	<input type="text" value="+48123456789"/>	Supplier's phone number	<input type="text" value="+48123456789"/>
Comment	<input type="text"/>	License plate truck	<input type="text" value="STAG987"/>
Confirmation E-mail	<input type="text" value="Lmaciejkowicz@osera.pl"/>	License plate trailer	<input type="text" value="STAG987"/>

Reserved Time Slots  
Tuesday, 18/02/2025, 07:00  
Inbound 0181306283  
Item: 000000000010000733, Geflügelfett 2  
24000 KGM

# NOTIFICATION OF DELIVERIES



The booking has been saved in the system and the system sends a confirmation to the e-mail address provided in the booking.

Attached to the email is a .pdf file with the QR code and the reference code needed to identify the driver point 8a or 8b (Road map on the next slides)

# NOTIFICATION OF DELIVERIES

We hereby confirm your time booking with the number **100026**. The following time slots were created:

- Slot: 40049
  - Dock: PR5
  - Planned Start: 18-02-2025 07:00 ((UTC+01:00)  
Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna)
  - Planned End: 18-02-2025 07:45 ((UTC+01:00)  
Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna)
  - Assigned Deliveries:
    - Inbound Delivery Item: 0181306283 - 000010

TimeBooking Code: 548879



The .pdf file contains : the QR code and the „TimeBooking Code” reference code needed to identify the driver at registration point 8a or 8b. Road map on the next slides.

**It will bit restricted enter the site without a QR code or reference code, so please provide the QR code and reference number directly to the driver (electronic form as in the pdf attachment or print from the .pdf file).**

**The reference code ‘TimeBooking Code’ can also be used interchangeably .**

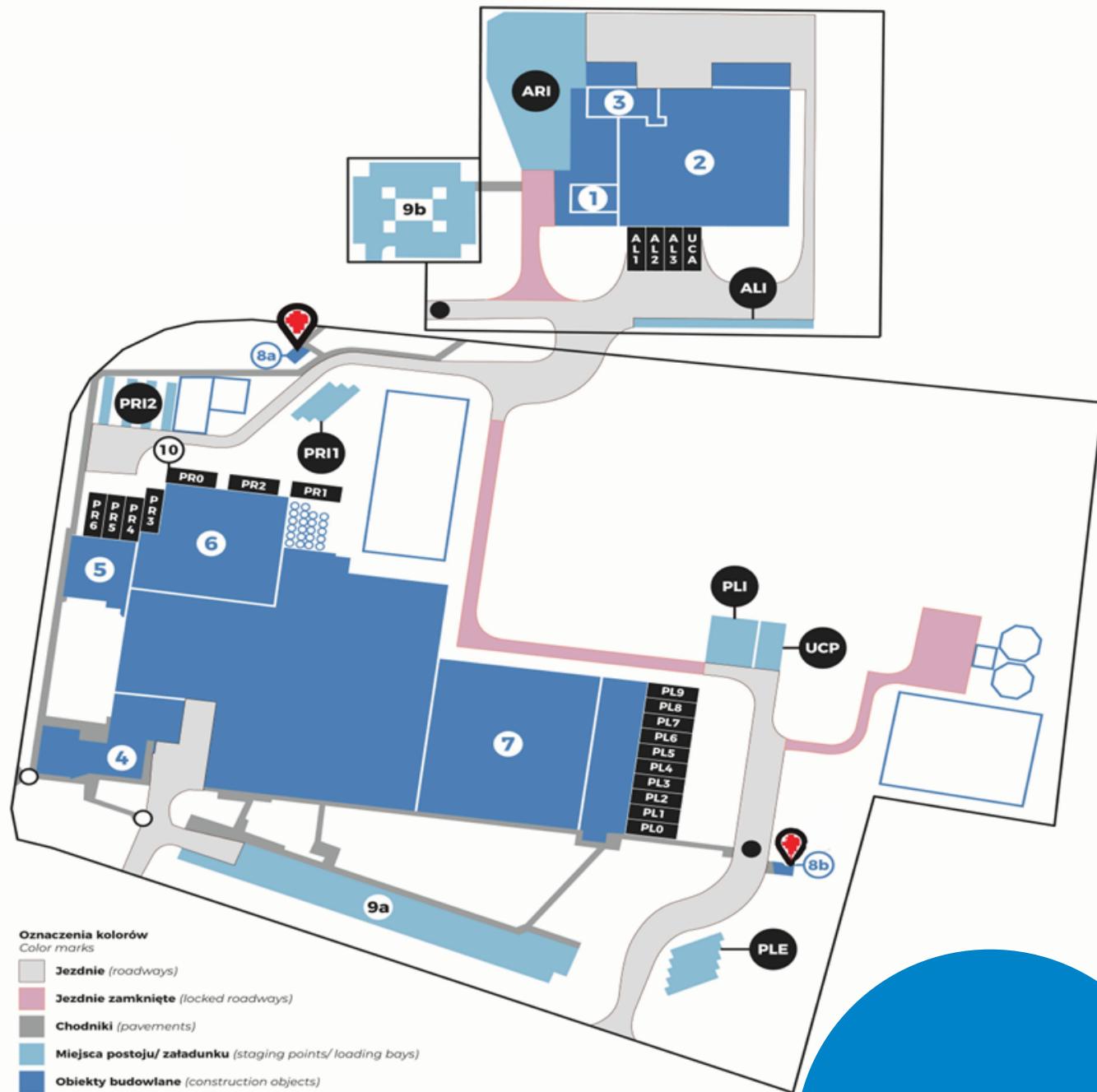
# NOTIFICATION OF DELIVERIES

The data entered at the booking stage, e.g. the driver's telephone number, truck plate number can be modified by driver at identification process (point 8a or 8b)  
Road map on the next slide.

All movements instructions related to the driver's on Yard will be sent to the driver via SMS.

Providing an invalid mobile phone number by the driver during identification process will make movements on Yard bit difficult.

Providing and incorrect truck licence plate during identification process by the driver will slow down a bit whole YARD movements .



**Oznaczenia kolorów**  
Color marks

- Jezdnie (roadways)**
- Jezdnie zamknięte (locked roadways)**
- Chodniki (pavements)**
- Miejsca postoju/ załadunku (staging points/ loading bays)**
- Obiekty budowlane (construction objects)**

**Oznaczenia kluczowe**  
Key marks

- Bramki dostępu.**  
Access gateway.
- Bramy wjazdowe.**  
Entrance gate.

**Plant AGRAR**

- 1** Budynek biurowy.  
*Office building.*
- 2** Hala magazynowa.  
*Warehouse.*
- 3** Hala produkcyjna.  
*Production hall.*

**Plant Petfood**

- 4** Budynek biurowy.  
*Office building.*
- 5** Hala przyjęć surowca.  
*Income hall.*
- 6** Hala magazynowa.  
*Warehouse.*
- 7** Hala logistyczna.  
*Logistics center.*
- 8** Budynek socjalny dla kierowców samochodów ciężarowych.  
*Social building for truck drivers.*
- 9** Parking dla samochodów osobowych.  
*Parking for cars.*
- 10** Stanowisko poboru próbek.  
*Sample taking station.*

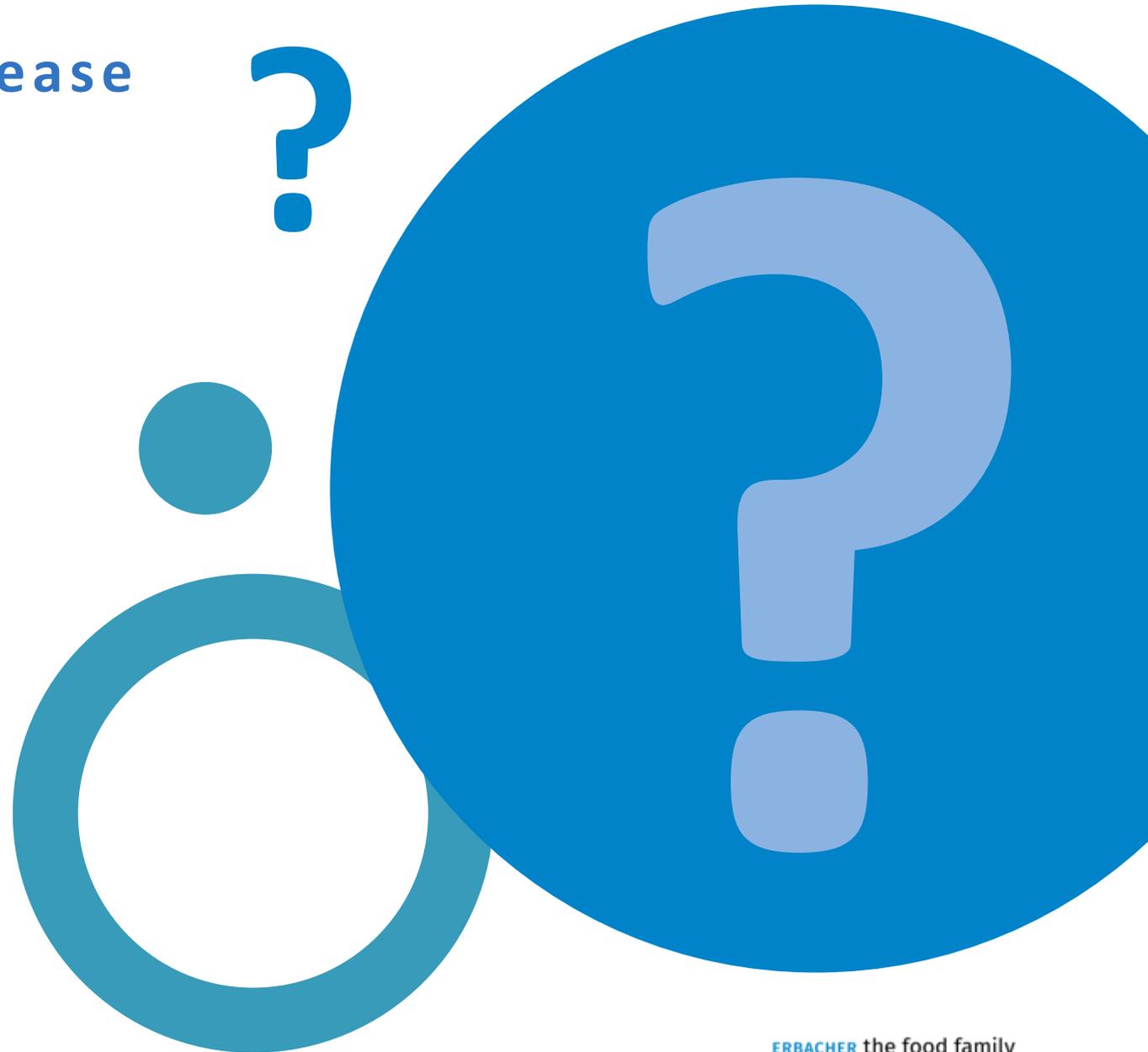
If you have any questions, please  
contact us directly

Yard coordinator :

phone: +48 532466566

or

E-mail: [yard@josera.pl](mailto:yard@josera.pl)



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