

BOOKING TIME SLOT

ERBACHER the food family



1.1 ACCESS FOR BOOKING TIME SLOT

The invite will be sent to the Supplier's previously provided e-mail address.

As a result of this, mails will be sent from :

platbricksnoreply@bertelsmann.de

Two e-mails :


1.1 ACCESS FOR BOOKING TIME SLOT


First e-mail:

Contains basic information about the confirmed delivery and a request to verify your email address by clicking the link .


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Delivery Confirmation 0182274071/4500224890

 platbricks Team <platbricksnoreply.tech@bertelsmann.de>

 If there are problems with how this message is displayed, click here to view it in a web browser.

Ważne: Ta wiadomość została wysłana spoza Josery. Prosimy nie klikać w linki i nie otwierać załączników, jeśli nie wiesz czy s



Dear ,

We would like to inform you that the following delivery **0182274071** has been received.

- Inbound Delivery 0182274071
- Document Number: 4500224890
- Item

Please book a time slot for your arrival at our warehouse for this delivery.
Use the following link:
<https://platbricks-erbacher-02186.azurewebsites.net/auth/sign-in/external?>

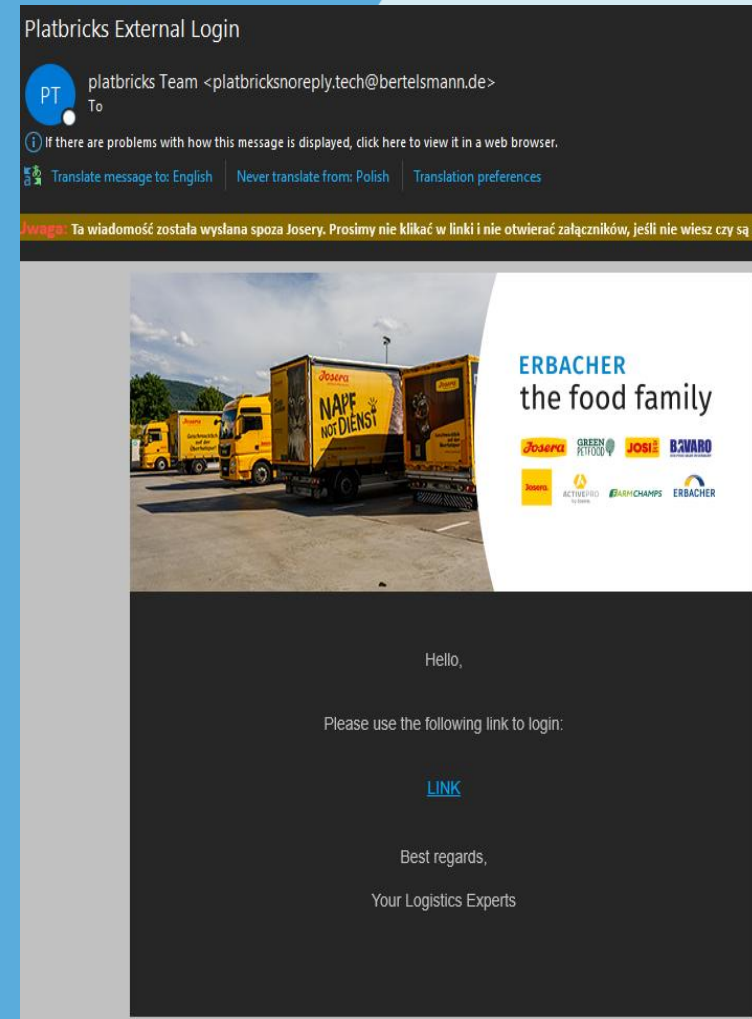
Best regards
Your Logistics Experts

1.1 ACCESS FOR BOOKING TIME SLOT

Second e-mail:

After verify system will send new hyperlink with access to Booking System for 'Book time slot '

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1.1 ACCESS FOR BOOKING TIME SLOT

In case of problems

- **Receiving emails**

please check your SPAM box

- **With opening the link**

**please check your organization's internal security
policy regarding opening links**

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mail sender: platbricksnoreply@bertelsmann.de

Please do not reply to this email address

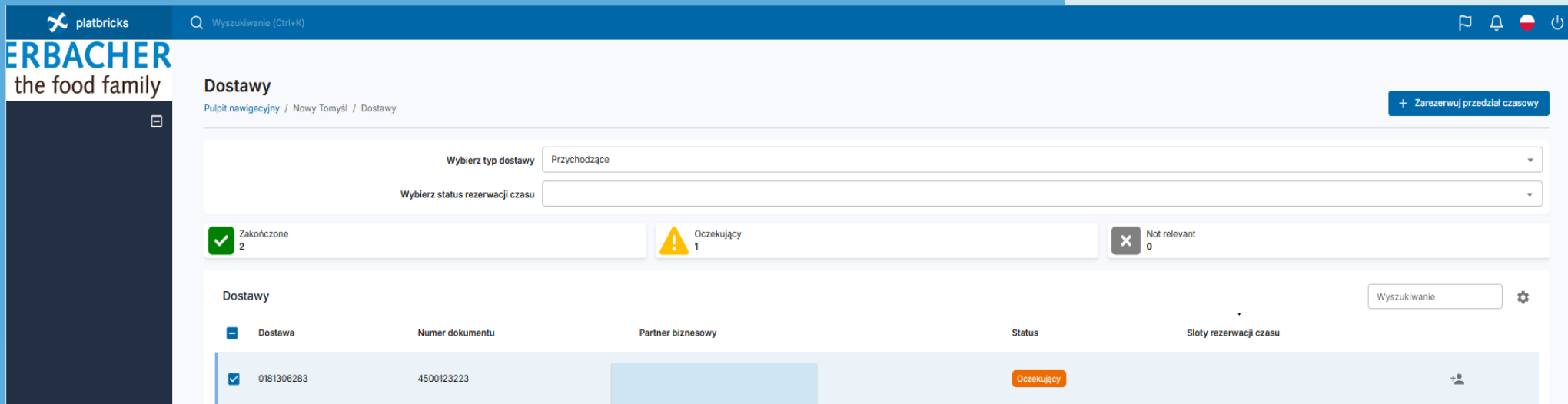
1.2 ASSIGN ADDITIONAL EMAIL

STEP 1


Click on this icon  to “**assign an additional contact for the time booking**”

You will be able to share only this delivery with the added contact.

Please use this option if You want booked by Carrier.



The screenshot displays the 'Dostawy' (Deliveries) module in the platbricks system. At the top, there is a search bar and a navigation breadcrumb: 'Pulpit nawigacyjny / Nowy Tomyśl / Dostawy'. Below this, there are two dropdown menus: 'Wybierz typ dostawy' (selected: 'Przychodzące') and 'Wybierz status rezerwacji czasu'. A summary bar shows: 2 'Zakończone' (Completed), 1 'Oczekujący' (Waiting), and 0 'Not relevant'. The main table lists delivery records with columns: 'Dostawa', 'Numer dokumentu', 'Partner biznesowy', 'Status', and 'Sloty rezerwacji czasu'. The first row is selected, showing document number '0181306283' and document number '4500123223'. The status is 'Oczekujący' and there is a person icon in the action column.

Dostawa	Numer dokumentu	Partner biznesowy	Status	Sloty rezerwacji czasu
<input checked="" type="checkbox"/>	0181306283	4500123223	Oczekujący	

1.2 ASSIGN ADDITIONAL EMAIL

STEP 2

Open

[link](#)



Please fill it with the same email address You provided in STEP 1 and **click** on the blue box to send an email with a link with access to make a booking by additional contact.

1.3 BOOKING THE TIME SLOT

- Select the number of the consignment for which you wish to Booking Time Slot
- Click on the icon ‘Book Time Slot’

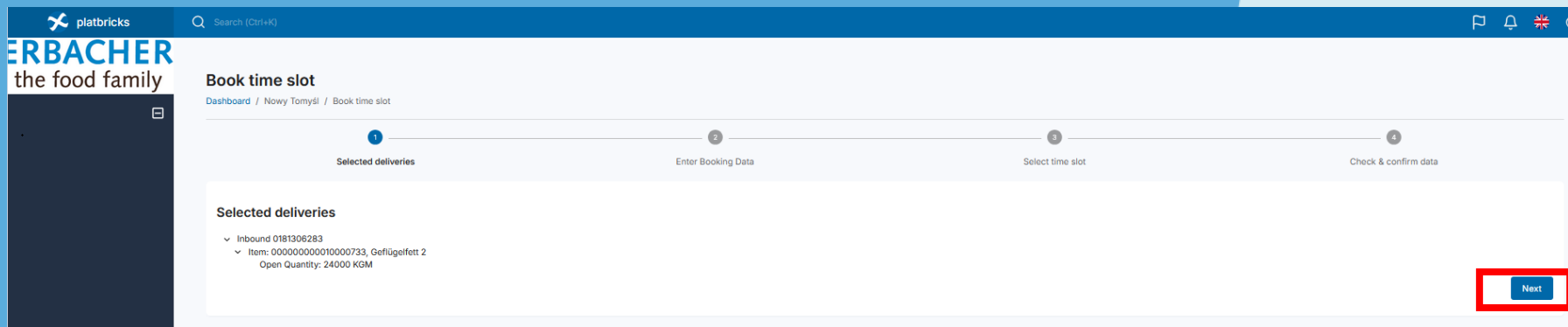
The operational language can be changed clicking the icon flag

The screenshot displays the 'Deliveries' section of the platbricks application. At the top right, a blue navigation bar contains a flag icon for language selection. Below it, a red box highlights a '+ Book Time Slot' button. The main content area includes filters for 'Select Delivery Type' (set to 'Inbound') and 'Select Time Booking Status'. Summary statistics show 2 Completed, 1 Pending, and 0 Not relevant deliveries. A table below lists individual deliveries with columns for Delivery, Document Number, Business Partner, Status, and Time Booking Slots. A red box highlights the checkbox in the first row of this table, which is currently checked. The status for this delivery is 'Pending'.

Delivery	Document Number	Business Partner	Status	Time Booking Slots
<input checked="" type="checkbox"/>	0181306283	4500123223	Pending	

1.3 BOOKING THE TIME SLOT

- After checking the delivery number and delivery item, proceed by clicking on 'Next'



1.3 BOOKING THE TIME SLOT

The data entered at the stage of 'book time slot' e.g. the driver's telephone number must match the telephone number of the driver present on the day of delivery, as all messages for the driver on the Yard will be sent in form of SMS), also the truck license plate number should be up-to-date due to the process of identifying the vehicle at the entry and exit gate by means of the vehicle plate number. The driver will have an option to change above data during CHECK-IN process.

The screenshot shows the 'Book time slot' interface in the platbricks system. The page title is 'ERBACHER the food family'. The breadcrumb trail is 'Dashboard / Nowy Tomyśl / Book time slot'. The progress bar shows four steps: 1. Selected deliveries (completed), 2. Enter Booking Data (current step), 3. Select time slot, and 4. Check & confirm data.

The 'Enter Booking Data' form contains the following fields:

- Driver name: Jan Kowalski
- Driver's phone number: +48 123456789 (highlighted with a red box)
- Comment: (empty)
- Confirmation E-mail: t.maciejkowicz@joseira.pl
- Supplier: (blurred)
- Supplier's phone number: +48 123456789 (highlighted with a red box)
- License plate truck: STAG987 (highlighted with a red box)
- License plate trailer: STAG987

Buttons for 'Back' and 'Next' are visible at the bottom of the form.

1.3 BOOKING THE TIME SLOT

The telephone number must contain only digits, without spaces or other characters.

123 456 789



123-456-789



123456789



platbricks Search (Ctrl+K) ERBACHER the food family

Book time slot

Dashboard / Nowy Tomysl / Book time slot

Selected deliveries Enter Booking Data Select time slot Check & confirm data

Enter Booking Data

Driver name	Jan Kowalski	Supplier	[Redacted]
Driver's phone number	+48 123456789	Supplier's phone number	+48 123456789
Comment		License plate truck	STAG987
Confirmation E-mail*	t.maciejkowicz@joser.pl	License plate trailer	STAG987

Back Next

1.3 BOOKING THE TIME SLOT

The truck license plate number must contain only letters and numbers, without spaces or other characters.

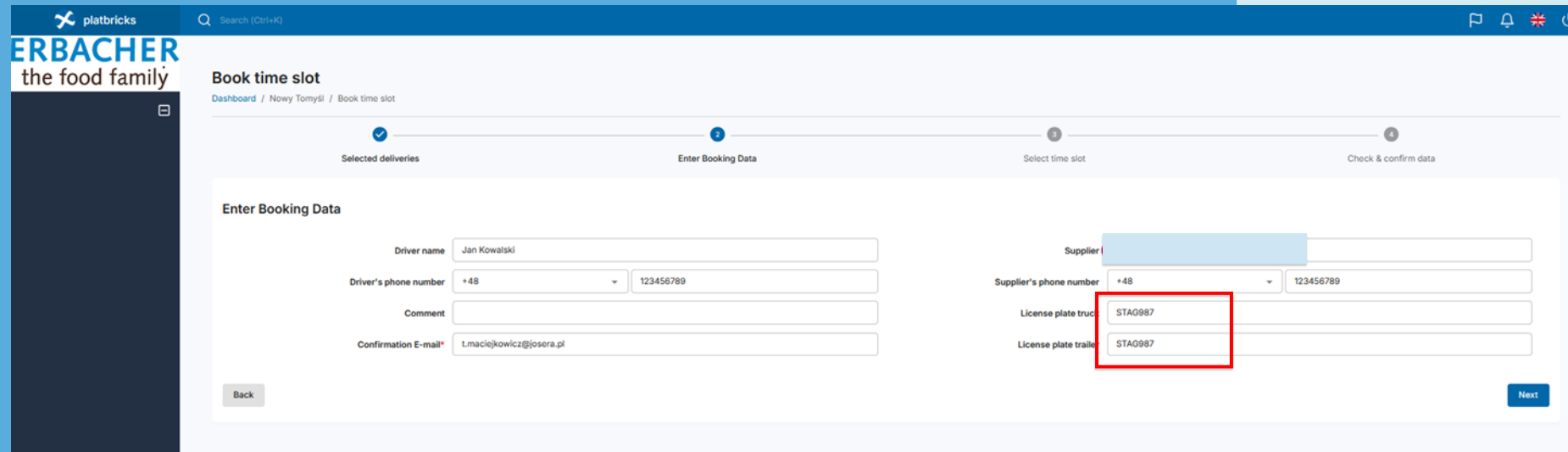
STAG 987



STAG-987



STAG987



The screenshot shows the 'Book time slot' form in the platbricks system. The form is divided into four steps: 1. Selected deliveries, 2. Enter Booking Data, 3. Select time slot, and 4. Check & confirm data. The 'Enter Booking Data' step is active. It contains several input fields: Driver name (Jan Kowalski), Driver's phone number (+48 123456789), Comment, Confirmation E-mail (t.maciejkowicz@joser.pl), Supplier, Supplier's phone number (+48 123456789), License plate truck (STAG987), and License plate trailer (STAG987). The 'License plate truck' field is highlighted with a red box, indicating it is the focus of the current slide's content.

1.3 BOOKING THE TIME SLOT

- The delivery date will always be the date confirmed with the supplier.

platbricks Search (Ctrl+K)

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Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

Open Items

▼ Inbound 0181306283

▼ Item: 00000000010000733, Geflügefett 2
Open Quantity: 24000 KGM

Selected time slot

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

Date: 18/02/2025 Start: 7:00 End: 7:45 Duration: 45 minutes

This time is displayed in UTC+01:00

Back Next

1.3 BOOKING THE TIME SLOT

- After selecting the date, choose the time by clicking on the icon with the drop-down list of time periods

platbricks Search (Ctrl+K)

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Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

Open Items

▼ Inbound 0181306283

▼ Item: 00000000010000733, Geflügeffett 2
Open Quantity: 24000 KGM

Selected time slot

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

Date: 18/02/2025 Start: 7:00 End: 7:45 Duration: 45 minutes

This time is displayed in UTC+01:00

Back 7:00 7:10 7:20 7:30 7:40 7:50 8:00 Next

1.3 BOOKING THE TIME SLOT

- Click on the selected time

platbricks Search (Ctrl+K)

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Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

Open Items

Inbound 0181306283

- Item: 000000000010000733, Geflügelfett 2
Open Quantity: 24000 KGM

Selected time slot

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

Date: 18/02/2025 Start: 7:00 End: 7:45 Duration: 45 minutes

This time is displayed in UTC+01:00

7:00
7:10
7:20
7:30
7:40
7:50
8:00

Back Next

1.3 BOOKING THE TIME SLOT

- After selecting the date and time, click on the 'Next' icon

platbricks

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Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

Open Items

▼ Inbound 0181306283

▼ Item: 00000000010000733, Geflügelfett 2
Open Quantity: 24000 KGM

Selected time slot

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

Date: 18/02/2025 Start: 7:00 End: 7:45 Duration: 45 minutes

This time is displayed in UTC+01:00

Back Next

1.3 BOOKING THE TIME SLOT

The screen will display information about the selected time period.

- Confirm again by clicking on the 'Next' icon.
- or, if the booking is incorrect by clicking on the 'Bin' symbol, delete the booking and select the date and time again, confirming with the 'Next' icon

platbricks Search (Ctrl+K)

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Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries Enter Booking Data **Select time slot** Check & confirm data

Open Items

Selected time slots

✓ Tuesday, 18/02/2025, 07:00

▼ Inbound 0181306283

▼ Item: 00000000010000733, Geflügelfett 2

Open Quantity: 24000 KGM

Selected time slot

You can only book your time slot from 13/02/2025 to 20/02/2025, as your delivery date is planned for the 13/02/2025.

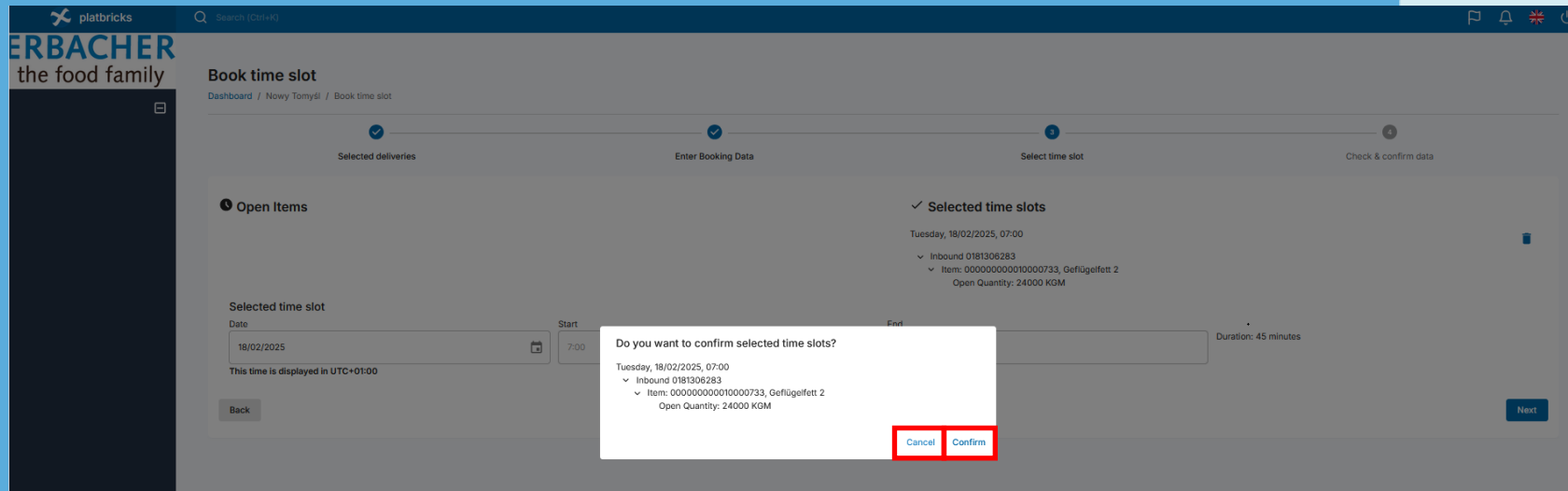
Date: 18/02/2025 Start: 7:00 End: 7:45 Duration: 45 minutes

This time is displayed in UTC+01:00

Back Next

1.3 BOOKING THE TIME SLOT

- After clicking on the 'Next' icon, a dialog box will appear with the confirmation of the booking - clicking on the 'Confirm' icon will take you to the next window
- Clicking on the 'Cancel' icon returns you to the previous selection screen



1.3 BOOKING THE TIME SLOT

- Please check all the data entered in the previous steps and can then validate the booking in the system by clicking on the 'Next' icon
- or return to previous windows by clicking on the 'Back' icon to make corrections

platbricks Search (Ctrl+K) [Utility Icons]

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Book time slot

Dashboard / Nowy Tomyśl / Book time slot

Selected deliveries ✓ Enter Booking Data ✓ Select time slot ✓ Check & confirm data 4

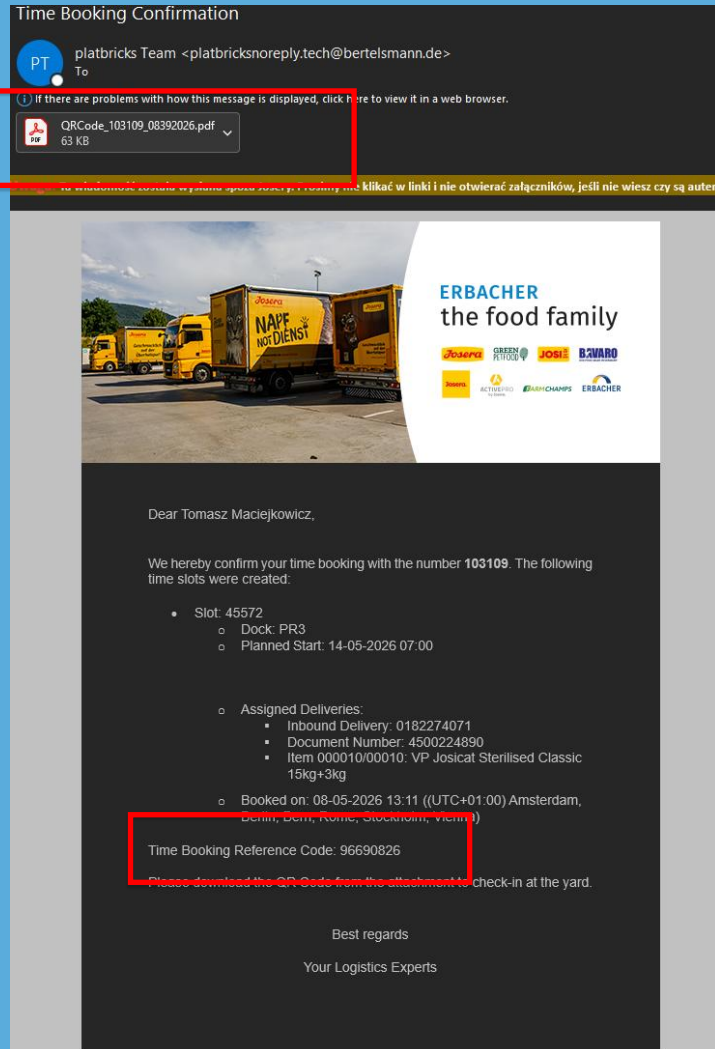
Reserved Time Slots

Driver name	Jan Kowalski	Supplier	[Redacted]
Driver's phone number	+48123456789	Supplier's phone number	+48123456789
Comment		License plate truck	STAG987
Confirmation E-mail	Lmaciejkowicz@josera.pl	License plate trailer	STAG987

Reserved Time Slots
Tuesday, 18/02/2025, 07:00
Inbound 0181306283
Item: 00000000010000733, Geflügelfett 2
24000 KGM

Back Next

1.4 BOOKING MANAGEMENT



The booking has been saved in the system and the system sends a confirmation to the booking e-mail address

In the Email attachment You can find a .pdf file with the QR code and the Time Booking Code Reference code needed to CHECK-IN by driver at point 8A or 8B (Road map on the next slides)

1.4 BOOKING MANAGEMENT

We hereby confirm your time booking with the number 103109. The following time slots were created:

- Slot: 45572
 - Planned Start: **14-05-2026 07:00**
 - Assigned Deliveries:
 - Inbound Delivery: **0182274071**
 - Document Number: **4500224890**
 - Item 000010/00010: VP Josicat Sterilised Classic 15kg+3kg



Time Booking Reference Code: **96690826**

The .pdf file contains : the QR code and the „Time Booking Reference Code” to choose by the Driver during identify at CHECK-IN point 8A or 8B. Road map on the next slides.

It will be restricted to enter the site without a QR code or reference code, so please provide the QR code or reference number directly to the driver (electronic form as in the pdf attachment or print the .pdf file).

The Time Booking Reference Code can also be used interchangeably .

1.5 SUMMARY

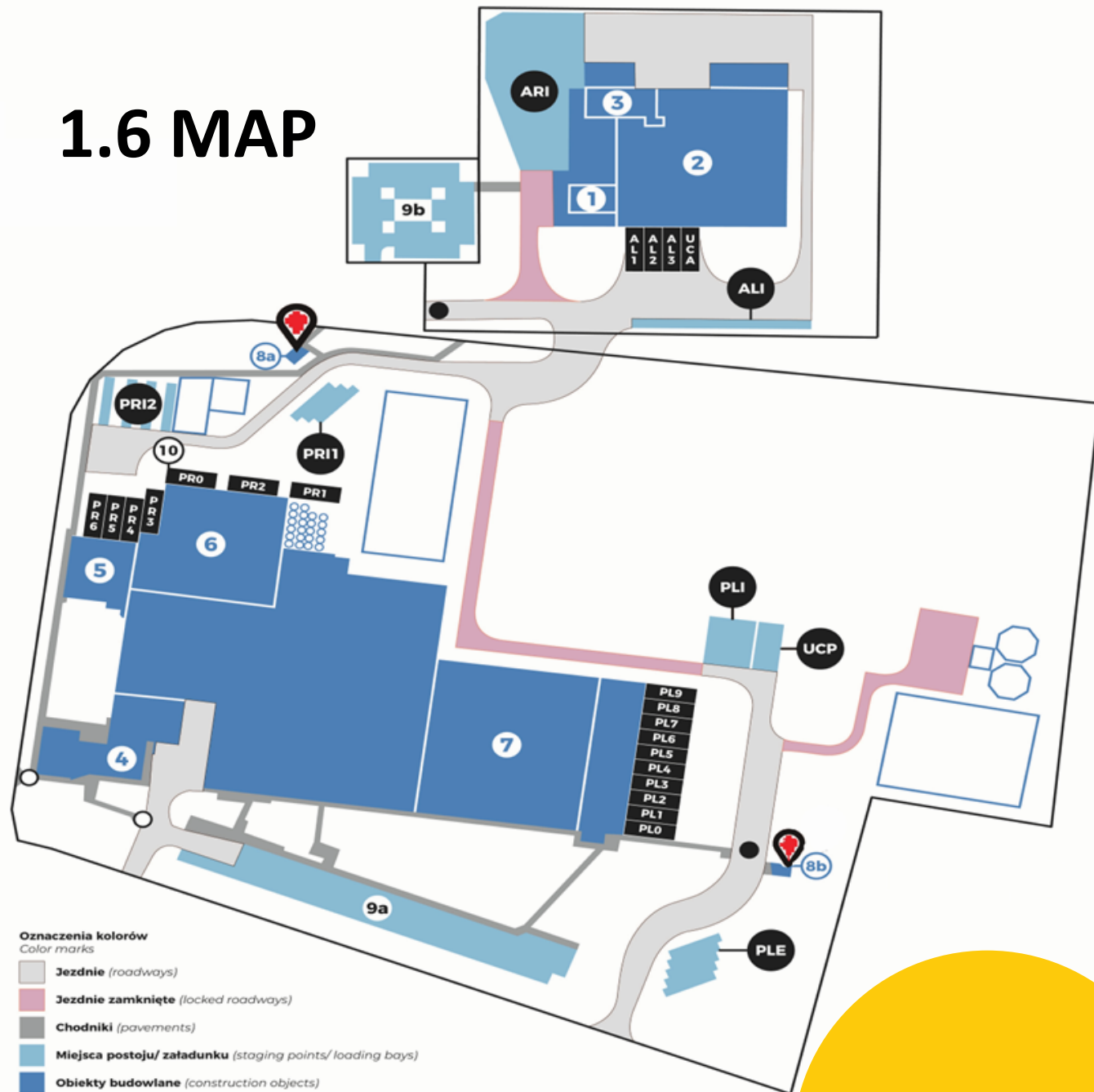
The data entered at the BOOKING stage, e.g. the driver's telephone number, truck plate number can be modified by driver at CHECK-IN process (point 8A or 8B)
Road map on the next slide.

All movements instructions related to the driver's on Yard will be sent to the driver via SMS.

Providing an invalid mobile phone number by the driver during the CHECK-IN process will make movements on Yard bit difficult.

Providing and incorrect truck license plate during CHECK-IN process by the driver will slow down a bit whole YARD movements .

1.6 MAP



Oznaczenia kolorów Color marks

- Jezdnie (roadways)
- Jezdnie zamknięte (locked roadways)
- Chodniki (pavements)
- Miejsca postoj/ załadunku (staging points/ loading bays)
- Obiekty budowlane (construction objects)

Oznaczenia kluczowe Key marks

- Bramki dostępu.
Access gateway.
- Bramy wjazdowe.
Entrance gate.

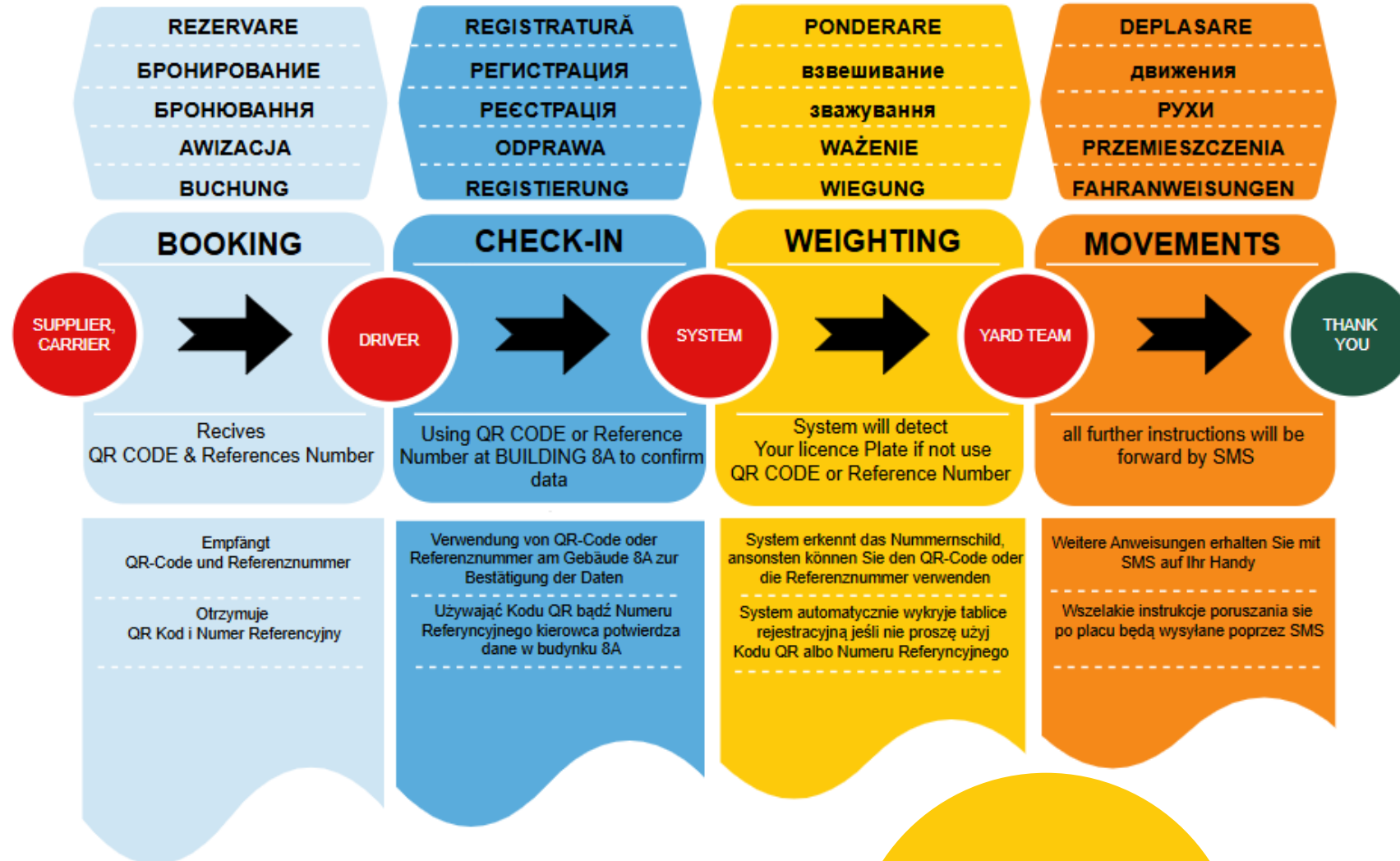
Plant AGRAR

- 1** Budynek biurowy.
Office building.
- 2** Hala magazynowa.
Warehouse.
- 3** Hala produkcyjna.
Production hall.

Plant Petfood

- 4** Budynek biurowy.
Office building.
- 5** Hala przyjęć surowca.
Income hall.
- 6** Hala magazynowa.
Warehouse.
- 7** Hala logistyczna.
Logistics center.
- 8** Budynek socjalny dla kierowców samochodów ciężarowych.
Social building for truck drivers.
- 9** Parking dla samochodów osobowych.
Parking for cars.
- 10** Stanowisko poboru próbek.
Sample taking station.

1.7 PROCESS FLOWCHART



**If you have any questions, please
contact us directly**

Yard Coordinator :

Phone Number: +48 532466566

or

E-mail: yard@josera.pl

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Josera

**GREEN
PETFOOD**

JOSI

BAVARO

Josera.

ACTIVEPRO
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